

Discovery AGM 2016 / 17

30 May 2017

Auckland Venue: Energise Boardroom, Level 1,
69 St George's Bay Rd, Parnell, Auckland.
And by audio-conference



Attendees: Mike Johnston (Chair), Carolyn Thomson, Blair Peach, Britta Christianson, Jaidan Mason, Debbie Griffin, Deb Hipperson

Apologies: Katie Vujcich, Meridith Tourell, Linda Taylor

Minutes Recorded by: Debbie Griffin

Meeting Start 18:30 Hours

Meeting Concluded 19:25 Hours

Lead	Topic	Action
Mike Johnston	Welcome Register for AGM	Call to Order Sufficient Members in attendance to call the AGM under rules of constitution. Chair present.
Mike Johnston	Conflict of Interest	No conflicts registered
Mike Johnston	Proxies Received	Robyn Fond Form of Proxy received – to Mike Johnston Anvi Kadakia Form of Proxy received – to Jaidan Mason
Mike Johnston	Approve 2016 minutes	Noted that 2016 minutes accepted as a true and accurate record.
Mike Johnston	Chairperson's Report	Presentation of Chairperson's report for 2017. Some adjustments to update noted by Mike. For example; adding statistics in regards to achievements. Audited accounts to be included once signed off. Moved to accept Chairpersons report – Britta, Seconded Debbie MOTION UNANIMOUSLY CARRIED.
Mike Johnston	Annual Report	Presentation of Annual Report for year ended 31 December 2016 Changes to be made to presented report: <ul style="list-style-type: none">• Confirmation of Treasurer's Report• Confirmation of volunteers Move to accept Annual report - Mike. Seconded Britta MOTION UNANIMOUSLY CARRIED.
General	Appointment of Auditor	Noted that the Board of Trustees had reappointed Accounting for Charities as auditor for 2016 accounts and the final audited accounts were presented at the AGM.
Carolyn Thomson	Audited Accounts	Move to accept the audited accounts for full year to 31 December 2016. Presented by Carolyn Performance Report has been audited but yet to be signed off by board. The financial report is based on the new accounting standards for not for profits. Surplus is up considerably this year. Some of that is attributed to the significant loss in 2015 due to the Christchurch programme not working out. P&L somewhat inflated due to some non-cash items. 2016 was a lean year. Cost saving initiatives were implemented during the year.

		New addition to performance report is the Cash Flow Statement. Excludes non-cash items. In summary 2016 was a better year than 2015. Moved Mike, Seconded Blair. MOTION UNANIMOUSLY CARRIED.
General / All	Recognition of volunteers	The members noted that Discovery Foundation is grateful to the many volunteers that contribute to the organisations ongoing success. Acknowledge all the hundreds of hours volunteers put in. Moved by Debbie, seconded by Britta.
General / All	Additional Motions and Life Membership	MOTION UNANIMOUSLY CARRIED.
Mike Johnston	Election of Trustees and Officers	Retirement – Recognition and confirmation of the following Board members at the end of their current term: Britta Christianson (3.6 years), Katie Vujcich, and Linda Taylor. Thanks to all!
		Noted the following Board Members continuing to serve mid-term: Mike Johnson, Debbie Griffin, Carolyn Thomson, Blair Peach, and Robyn Fond.
		Nomination and reconfirmation of Board members restanding for further term on the Board of Trustees: Mike Johnston, Carolyn Thomson, Debbie Griffin, Blair Peach and Robyn Fond. All self-nominated, Seconded Deb. MOTION UNANIMOUSLY CARRIED.
General / All	Correspondence	None to hand
General / All	General Business	Nothing tabled
Chair	Next AGM	To be held before the last day of May 2018
Chair	Meeting Closed	19:25

Confirmed as accurate record (2 Members):

Signature 
Name Mike Johnston
Date 20 June 2017.


Blair Peach
20 June 2017